



CONTRACTOR CHECKLIST



FELIX TRANSPORT CONTRACTOR CHECKLIST

To ensure the process is simple and run smoothly, please provide the following items listed below with you to the interview:

All contractors

- ☐ Felix Transport 'Contractor Application' Form (obtain from Felix Transport representative)
- ☐ Driver's License
- ☐ Drivers History Report (obtain from State transport authority)
- ☐ Motor vehicle Insurance
- ☐ Public Liability Insurance
- ☐ Vehicle Registration Papers
- ☐ Vehicle Maintenance Invoice (last major service)
- ☐ Proof of Residency (e.g. birth certificate, passport or visa)
- ☐ Police check 100 points (i.e. forms completed and certified)

Principle Contractors (i.e. employers of sub-contractors only)

- ☐ Workers Compensation Certificate of Currency (mandatory all states)

We will be checking the following areas related to your vehicle at the interview:

- ☐ Vehicle Capacity (KG, Pallet space etc.)
- ☐ Load Restraints
- ☐ Cargo Barrier fitted
- ☐ Hands free fittings for your phone driving, including phone charger
- ☐ Vehicle on good condition
- ☐ Safety equipment
- ☐ Steel capped boots / PPE (where applicable for the type of work)

Should you have any questions or queries please do not hesitate to contact our Contractor Support team on 08 8366 6650.